

# Minutes

## Meeting of Louisiana Emergency Response Network Board

Thursday, November 15, 2018 at 10:00 a.m.

held at:

SSA Consultants  
9331 Bluebonnet Blvd.  
Baton Rouge, LA

### ***1. Welcome/Introductions***

The November 15, 2018 meeting of the Louisiana Emergency Response Network Board (LERN) was called to order at approximately 10:00 a.m. by Paige Hargrove, LERN Executive Director. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

#### ***Roll Call***

The roll call was taken by Deborah Spann, Tri Regional Coordinator, with the following members present when the roll was called:

#### **Members Present:**

Karen O. Wyble, RN, BSN, MBA, Chair  
Janet D. Clark  
William Freeman, MD  
Chris Gilbeaux  
Paul Gladden, MD  
Jimmy Guidry, MD  
Tomas Jacome, MD  
Dawn McKeown, RN  
Charles Nassauer, OD  
Gregory K. Stock  
Mack A. "Bodi" White, Jr., State Senator  
Tracy Wold

Coletta Cooper Barrett, RN, arrived at 1:05 p.m.

Danita LeBlanc arrived at 11:30 a.m.

William Lunn, MD, arrived at 10:30 a.m.

There were 12 board members present when the meeting began constituting a quorum.

**Members Absent:**

Regina Ashford Barrow, State Senator  
Gerald Cvitanovich, MD  
Dieadra J. Garrett, MD  
Frank Hoffman, State Representative  
John Hunt, MD  
Dustin Miller, State Representative  
Carl "Jack" Varnado, Jr., RPL, ENP  
Robert Wolterman, BS, MBA, MHA  
Richard M. Zweifler, MD

**Staff Present:**

Paige Hargrove, Executive Director  
Chris Hector, Administrative Director  
Cassandra Woods, Financial Manager  
Yvette Legendre, LERN Tri Regional Coordinator  
Ted Colligan, LERN Tri Regional Coordinator  
Deborah Spann, LERN Tri Regional Coordinator

**Contractors Present:**

Celia Cangelosi, Attorney  
Jason Allemand, Call Center Supervisor  
Rudy Gomez, SSA Consultants  
Michael Sutherland, M.D, Trauma Medical Director  
Sheryl Martin-Schild, MD, Stroke Medical Director  
Murtuza Ali, MD, STEMI Medical Director

***Approval of Agenda***

A motion was made by Ms. McKeown and seconded by Mr. Wold to accept the agenda as written. The motion was approved after a unanimous vote in the affirmative.

**2. *Approval of Meeting Minutes of August 16, 2018***

A motion was made by Ms. McKeown and seconded by Mr. Wold to approve the

minutes of the August 16, 2018, Board meeting, except for correcting the spelling of her name. See Attachment 2a. The motion was approved after a unanimous vote in the affirmative.

***Board Meeting Dates***

A motion was made by Dr. Lunn and seconded by Mr. Stock to approve the following proposed dates for Board and Executive Committee meetings for 2019:

January 17, 2019	Board meeting;
March 21, 2019	Executive Committee;
April 18, 2019	Board meeting;
June 20, 2019	Executive Committee;
July 18, 2019	Executive Committee;
August 15, 2019	Board meeting;
October 17, 2019	Executive Committee;
November 21, 2019	Board meeting; and
December 19, 2019	Executive Committee.

The motion was approved after a unanimous vote in the affirmative.

***Ratification of Commission Members***

A motion was made by Dr. Lunn and seconded by Ms. McKeown to accept the following resignations and to approve the following appointments to the regional commissions:

Resignations

- Bertrand Foch, MD, from Region 5 Commission (nomination of LDH - Office of Public Health);
- Leif Vestermark, CPT, from Region 6 Commission (nomination of military);
- Richie Allen, NRP, from Region 8 Commission (nomination of Rural Ambulance Alliance; and
- Monica Jenkins, RN, from Region 8 Commission (nomination of Service District Hospital).

Appointments

- Chad Breaux, to Region 1 Commission (nomination of National Emergency Number Association);
- Darren Guidry, to Region 2 Commission (nomination of Governor's Office of Homeland Security and Emergency Preparedness);
- Jacob Lippner, to Region 6 Commission (nomination of military); and
- Jessica Trichel, NRP, to Region 8 Commission (nomination of Rural Ambulance

Alliance).

The motion was approved after a unanimous vote in the affirmative.

***Trauma Program Rule***

Paige Hargrove, LERN Executive Director, updated the Board on the progress of the trauma program rule. No formal action was taken by the Board.

***Consultant RFP***

A motion was made by Dr. Freeman and seconded by Senator White to authorize Paige Hargrove, LERN Executive Director, to proceed with RFP process for a professional consultant for a next 3 year period not to exceed the amounts payable of current contract. The motion was approved after a unanimous vote in the affirmative.

***Budget Recap***

Tracy Wold, LERN Treasurer, presented the FY18 Fiscal Overview as of October 24, 2018, attached as Attachment 2b. No formal action was taken by the board.

**3. *Strategic Goals Review: 5 Years of Progress***

Paige Hargrove, LERN Executive Director, reviewed the goals and progress the Board has made in the last 5 years. No formal action was taken by the Board.

**4. *Presentation Strategic Assessment Results***

Rudy Gomez of SSA Consultants presented a summary of Strategic Assessment Results. See Attachment 4, attached. No formal action was taken by the Board.

**5. *Facilitated Session: New Strategic Priorities/Goals Development***

Christel Slaughter, Ph.D., of SSA Consultants, led the Board in discussions regarding priorities and goal development. See Attachment 5. No formal action was taken by the Board.

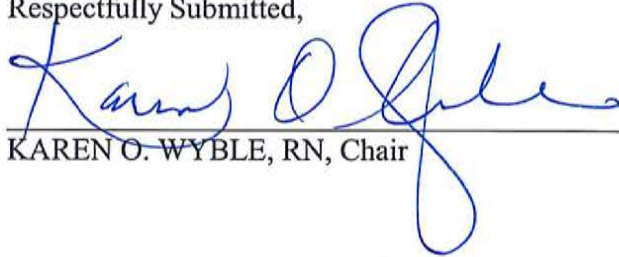
**6. *Wrap Up and Next Steps***

Christel Slaughter, Ph.D., of SSA Consultants, lead the Board in a wrap up and discussion regarding next steps.

7. *Adjournment*

The meeting was adjourned.

Respectfully Submitted,



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KAREN O. WYBLE, RN, Chair