LOUISIANA EMERGENCY RESPONSE NETWORK

Minutes

Regular Meeting of Louisiana Emergency Response Network Board

Thursday, April 21, 2011 at 2:00 p.m.

held at:

Louisiana Emergency Response Network
14141 Airline Hwy., Building 1, Suite B
Baton Rouge, LA 70817

1. Welcome/Introductions

The April 21, 2011, regular meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Coletta Cooper Barrett, RN, MHA, Chair, at 2:09 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

The Chair recognized new Board member, Kristin K. Whitty, Ph.D., APRN. Brenda Arceneaux was introduced to the Board.

2. Roll Call

Celia R. Cangelosi, Board Attorney, called the roll.

Members Present:

Coletta Cooper Barrett, RN, FACHE, Chair
Kenneth J. Gaines, MD, MBA, FAHA
Jimmy Guidry, MD
Danita Leblanc
Fred Martinez
Gary Peters
Kevin Sittig, MD
Carl "Jack" Varnado, Jr., RPL, ENP
Honorable Mack A. "Bodi" White, Jr., Representative
Kristin K. Whitty, Ph.D., APRN

Members Absent:

Thomas C. Arnold, MD
Honorable Regina Ashford Barrow, Representative
Patrick Breaux, MD
Terri Brock
Honorable Sherri Smith Cheek, Senator
Mark Cooper
Honorable A. G. Crowe, Senator
Joel Eldridge, DO
John P. Hunt, MD
Norman E. McSwain, Jr., MD
John Noble, Jr., MD
Chris Wroten, OD
Michele Zembo, MD

Ten members were present constituting a quorum when the roll was called.

Peter Sullivan, MBA, arrived at 3:10 P.M.

Carl "Jack" Varnado, Jr., RPL, ENP, left at 4 P.M.

Staff Present:

Robert Coscia, MD, FACS, Medical Director
Eileen Mederos, RN, Administrative Director
Christy Mayeux, Administrative Assistant

Ted Colligan, RN, Tri Regional Coordinator
Yvette Legendre, RN, Tri Regional Coordinator
Deborah Spann, RN, Tri Regional Coordinator

3. *Approval of Agenda and Minutes*

A motion was made by Kevin Sittig, MD, and seconded by Gary Peters to approve the agenda as written. The motion was approved after a unanimous vote in the affirmative.

A draft of Minutes of the January 20, 2011 Board meeting of the Louisiana Emergency Response Network Board, copy attached, was presented for approval. A motion was made by Kevin Sittig, MD, and seconded by Jimmy Guidry, MD, to approve the January 20, 2011 meeting minutes. The motion was approved after a unanimous vote in the affirmative.

4. *New Business*

a. *Ratification of Commission Members*

A motion was made by Carl "Jack" Varnado, Jr., RPL, ENP, and seconded by Kenneth J. Gaines, MD, MBA, FAHA, to:

(1) accept the following resignations of regional commission members:

(a) Troy Guidry, Region 4 Commission, as the appointee representing Local Ambulance Service; and

(b) Stephen Kershaw, Region 5 Commission, as the appointee representing the Louisiana Ambulance Alliance; and

(2) appoint the following to membership on regional commissions:

(a) Paolo Zambio, CEO, Region 1 Commission, as the appointee representing Hospitals with 100 Beds or More;

(b) Heather Hilliard, Region 1 Commission, as the appointee representing GOHSEP;

(c) Brenda Arceneaux, RN, Region 3 Commission, as the appointee representing Hospital Service District;

(d) Colonel Prescott Marshall, Region 4 Commission, as the appointee representing GOHSEP;

(e) Kirk Coussan, NREMT-P, Region 4 Commission, as the appointee representing Local Ambulance Service;

(f) James W. Christopher, MD, Region 9 Commission, as the appointee representing American College of Surgeons; and

(g) Gina Payton Lagarde, MD, MBA, Region 9 Commission, as the appointee representing DHH-OPH Regional Medical Director.

The motion was approved after a unanimous vote in the affirmative.

b. Contracts

i. RFP For Consulting Services

A motion was made by Kevin Sittig, MD, and seconded by Jimmy Guidry, MD, to approve and enter into a contract with SSA Consultants, LLC, for three years effective April 1, 2011. The motion was approved after a unanimous vote in the affirmative.

ii. Darlene Richard Contract Update

A motion was made by Fred Martinez and seconded by Kevin Sittig, MD, to amend the contract with Darlene Richard to increase the contractual amount to $49,900 for fiscal and contract work and to add duties regarding finance and budget. The motion was approved after a unanimous vote in the affirmative.

iii. Legal - Cangelosi, Frost, Falcon

A motion was made by Fred Martinez and seconded by Jimmy Guidry, MD, that LERN enter into the following contracts for professional legal services for the fiscal year 2011-2012 with the following attorneys in the following amounts:

Celia R. Cangelosi	$30,000.00
Avant & Falcon	$10,000.00
Gregory Frost of Breazeale, Sachse & Wilson, LLP	$30,000.00

The motion was approved after a unanimous vote in the affirmative.

c. Trauma Entry and Destination Protocols

A motion was made by Jimmy Guidry, MD, and seconded by Gary Peters to approve the "LERN Entry Criteria: Trauma" and "LERN Destination Protocol: Trauma," as attached, replacing those approved January, 2011. The motion was approved after a unanimous vote in the affirmative.

5. Administrative Report

a. Budget Update - FY 2011

A report was made by Fred Martinez on budget issues. A motion was made by Kevin Sittig, MD, and seconded by Jimmy Guidry, MD, to approve the revised budget as presented. See copy attached. The motion was approved after a unanimous vote in the affirmative.

Jimmy Guidry, MD, and Coletta Cooper Barrett, RN, FACHE, Chair, expressed appreciation to Representative White for his assistance in the budget process.

b. Medical Director

Robert L. Coscia, MD, Medical Director, presented a powerpoint presentation, Trauma Center 101, an overview of trauma centers. Dr. Coscia announced that he is working on a proposal for the location of trauma centers throughout Louisiana. No formal action was taken by the Board.

Peter Sullivan arrived at 3:10 p.m.

c. Operations Report

Eileen Mederos, RN, Administrative Director, gave an update on LERN operations. See attached report. No formal action was taken by the Board.

d. Website

Rudy Gomez presented an overview of the LERN website. A motion was made by Carl "Jack" Varnado, Jr., RPL, ENP, and seconded by Gary Peters to move forward with the launch of the website. The motion was approved after a unanimous vote in the affirmative.

e. Board Chair

Coletta Cooper Barrett, RN, FACHE, Chair, reported on developments since the last Board meeting, including the Board Retreat scheduled for August 19 and 20 in New Orleans. Christel Slaughter reported on the Executive Director search. No formal action was taken by the Board.

Carl "Jack" Varnado, Jr., RPL, ENP, left the Board meeting at 4 P.M.

Copies of the annual report were distributed to Board members.

6. Education - Stroke Systems of Care

Kenneth J. Gaines, MD, MBA, FAHA, presented an overview on Stroke Systems of Care. See copy attached. No formal action was taken by the Board.

7. Public Comments

Travis Johnson, GOHSEP, gave a presentation on updating 700 mhertz system.

8. Adjournment

A motion to adjourn was made by Peter Sullivan, MBA, and seconded by Jimmy Guidry, MD, at 4:45 p.m. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Coletta Barrett RN FACHE

Coletta Cooper Barrett, RN, FACHE
Chair