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Minutes

Meeting of Louisiana Emergency Response Network Board

Thursday, November 21, 2013 at 2:00 p.m.

held at:

Louisiana Emergency Response Network Board
14141 Airline Hwy., Baton Rouge, LA

Welcome/Introductions

The November 21, 2013, meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Dr. Norman McSwain, Chair, at approximately 2:00 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

Roll Call

Roll Call was taken by Board Attorney, Celia Cangelosi. The following members were present:

Members Present:

Norman McSwain, Jr., MD, Chair
Coletta Cooper Barrett
John Dailey
William Freeman, MD
Kenneth J. Gaines, MD
Craig C. Greene, MD
Jimmy Guidry, MD
John Hunt, MD
Tomas Jacome, MD
Danita LeBlanc

Peter Sullivan
Tracy Wold

Michele Zembo, MD, arrived at 2:40 p.m.

Honorable Mack A. "Bodi" White, Jr., Senator, arrived at 2:45 p.m. and left at 3:15 p.m.

Members Absent:

Honorable Regina Ashford Barrow, La State Representative
Patrick Breaux, MD
Honorable Sherri Smith Cheek-Buffington, Senator
Billy Conerly
Kevin Davis
Joel Eldridge, DO
Michael Hulefeld
Fred Martinez
Honorable Karen Gaudet St. Germain, Representative
Carl "Jack" Varnado, Jr.
Kristin Whitty
Chris Wroten, OD

Twelve members were present at roll call, constituting a quorum.

Staff Present:

Paige Hargrove, Executive Director
Carolyn Barr, Financial Manager
Chris Hector, Administrative Director
Ted Colligan, Tri-Regional Coordinator
Deborah Spann, Tri-Regional Coordinator
Yvette Legendre, Tri-Regional Coordinator
Vanessa McKee, Administrative Assistant

Contractors Present:

Dr. Robert Coscia, LERN Medical Director
Christel Slaughter, Management Consultant
Celia Cangelosi, Board Attorney
Dr. Murtuza Ali, STEMI Medical Director

3. *Approval of Agenda*

A motion was made by John Hunt, MD, and seconded by William Freeman, MD, to accept the agenda as written. The motion was approved after a unanimous vote in the affirmative.

4. *Approval of Minutes of September 26, 2013 Board Meetings*

A draft of Minutes of the September 26, 2013, Board meeting of the Louisiana Emergency Response Network Board, copy attached as Attachment 4, was presented for approval. A motion was made by Dr. Will Freeman and seconded by Dr. Craig Greene to approve the minutes of the September 26, 2013 board meeting. The motion was approved after a unanimous vote in the affirmative.

5. *LERN Business:*

a. Executive Director Report

Paige Hargrove, Executive Director, welcomed and introduced new Board member Tomas Jacome, MD, the representative of American College of Surgeons; and reported to the Board on activities since the last Board meeting. See Executive Director Report, attached as Attachment 5a. No formal action was taken by the Board.

b. Ratification/Resignation of Commission Members

A motion was made by Peter Sullivan and seconded by Coletta Cooper Barrett to approve the following resignations from and nominations to the regional commissions:

Resignations:

- Debra Hopkins – Region 8, NENA The 9-1-1 Association
- Woody Glover – Region 9, NENA The 9-1-1 Association

Nominations:

- Tammy Armand – Region 2, NENA The 9-1-1 Association
- TSgt. Kris Wooster – Region 7, Military Representative
- Craig Lott – Region 8, NENA The 9-1-1 Association
- Rodney Hart – Region 9, NENA The 9-1-1 Association

The motion was approved after a unanimous vote in the affirmative.

c. State Stroke Workgroup Recommendation

Dr. Kenneth J. Gaines, MD, presented the State STROKE Workgroup Recommendation, attached hereto as Attachment 5c.

Stroke Designation Protocol

A motion was made by Dr. Kenneth Gaines and seconded by Dr. John Hunt to approve the "LERN Destination Protocol: Stroke", as recommended by State STROKE Workgroup with the exception of the material at the bottom of the page beginning with an asterisk (*). After discussion, a substitute motion was offered by Peter Sullivan and seconded by Danita LeBlanc to not only delete the material at the bottom of the page but to also change the second and third headings in the right hand column to read "Transport to LERN Stroke Level I, II, or III" and "Transport to LERN Stroke Level I, II, III, or IV". The motion was approved after a unanimous vote in the affirmative.

Stroke Transfer Guideline

Dr. Kenneth Gaines presented the LERN Secondary Destination Guideline: STROKE, attached as Attachment 5c-1. A motion was made by Peter Sullivan and seconded by Dr. Will Freeman to adopt the Guideline with the following changes: In the two entries on the right hand column, insert the word "Stroke" between the words "LERN" and "Level" in each. The motion was approved after a unanimous vote in the affirmative.

Region 4 Pilot

Executive Director Paige Hargrove reported that the LERN Communication Center will pilot the use of these newly adopted STROKE protocol and guideline in Region 4.

d. STEMI

Dr. Murtuza Ali, LERN STEMI Medical Director, provided a state map of STEMI Hospital Receiving Centers and a power point presentation on "Update on STEMI system," attached as Attachment 5d, with ideas for development of STEMI system in Louisiana to in include state recognition of STEMI receiving centers. Dr. Ali concluded by stating that he would like to reconvene the STEMI Workgroup to formalize a proposed

to the Board. The question arose, whether under the existing statute, LERN can adopt a rule to require hospitals to obtain certification/accreditation via an external accrediting body; specifically whether LERN can by rule, require a STEMI receiving center to be validated by an external accreditation body before being recognized as such in Louisiana. Board Chair McSwain requested that the STEMI Workgroup meet to consider these matters, and include the Board attorney in the meetings for advice on whether legislation would be required.

LERN Stemi Guideline for Pre-Hospital Providers

A motion was made by Tracy Wold and seconded by Peter Sullivan to adopt and promulgate as a protocol the "STEMI Triage Guideline for Pre-Hospital Providers" attached hereto as Attachment 5d-1 and change the name thereof to "STEMI Triage Protocol For Pre-Hospital Providers". The motion was approved after a unanimous vote in the affirmative.

e. Trauma Destination Protocol

Dr. Will Freeman presented to the Board for approval the "LERN Destination Protocol: TRAUMA" attached as Attachment 5e. A motion was made by Dr. Will Freeman and seconded by Tracy Wold to accept and promulgate "LERN Destination Protocol: TRAUMA" as written.

After discussion, Dr. Will Freeman offered a substitute motion which was seconded by Danita Leblanc, to adopt and promulgate the "LERN Destination Protocol: TRAUMA" with the following changes:

(1) Add the following language at the end of each item in the right hand column, ", as determined by the LERN Communication Center"; and
(2) Add the word "No" followed by a down arrow "↓" in between each box in the left hand column.

The motion substitute was approved after a unanimous vote in the affirmative.

g. LERN Medical Director Report

A report was given by LERN Medical Director, Dr. Robert Coscia. No formal action was taken by the Board.

f. Budget Finance

Peter Sullivan presented the Budget/Finance Report, attached hereto as Attachment 5f.

(Stroke Medical Director)

A motion was made by Peter Sullivan and seconded by Dr. Michele Zembo to authorize Paige Hargrove, Executive Director, to enter into a contract with Sheryl-Martin Shield, MD, to serve as LERN Stroke Medical Director on the same amount and terms as the board's contract with Dr. Murtuza Ali. The motion was approved after a unanimous vote in the affirmative.

h. Board Chair – Closing Remarks

Dr. Norman McSwain announced that the Board would be electing new officers at its next meeting in January, 2014.

6. *Public Comments*

None.

7. *Adjournment*

Dr. Norman McSwain adjourned the meeting at 4:00 PM.

Respectfully Submitted,

Norman E. McSwain, MD, Chair