



# Minutes

## Meeting of Louisiana Emergency Response Network Board

Friday, August 22, 2014 at 2:00 p.m.

held at:

Hyatt Hotel  
800 Iberville Street, New Orleans, LA

### *1. Welcome/Introductions*

The August 22-23, 2014 meeting of the Louisiana Emergency Response Network Board (LERN) was called to order on August 22, 2014 by Dr. John Hunt, Chair, at approximately 2:10 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

Dr. John Hunt, Chair, welcomed everyone to the 2014 LERN Board retreat.

### *Roll Call*

Roll Call was taken by Deborah Spann, Tri-Regional Coordinator. The following members were present:

#### **Members Present:**

John Hunt, MD, Chair  
Coletta Cooper Barrett  
Patrick Breaux, MD  
Joel Eldridge, DO  
William Freeman, MD  
Kenneth J. Gaines, MD  
Chris Gilbeaux

Jimmy Guidry, MD  
Tomas Jacome, MD  
Danita LeBlanc  
Norman E. McSwain, Jr., MD  
John Owings, MD  
Peter Sullivan  
Honorable Mack A. "Bodi" White, Jr., State Senator  
Kristin K. Whitty, PhD, APRN  
Tracy Wold  
Michele Zembo, MD

**Members Absent:**

Honorable Regina Ashford Barrow, State Representative  
Honorable Sherri Smith Cheek-Buffington, State Senator  
Craig C. Greene, MD  
Katherine Hebert  
Michael Hulefeld  
Honorable Karen Gaudet St. Germain, State Representative  
Carl "Jack" Varnado, Jr.  
Chris Wroten, OD

**Staff Present:**

Paige Hargrove, Executive Director  
Cassandra Woods, Financial Manager  
Vanessa McKee, Administrative Assistant  
Chris Hector, Administrative Director  
Deborah Spann, Tri Regional Coordinator  
Ted Colligan, Tri Regional Coordinator  
Yvette Legendre, Tri Regional Coordinator  
Jason Allemand, Communications Center Supervisor

**Contractors Present:**

Robert Coscia, MD, FACS, LERN Medical Director  
Sheryl Martin-Schild, MD, PhD, FANA, Stroke Medical Director  
Murtuza Ali, MD, STEMI Medical Director  
Christel Slaughter, Management Consultant  
Rudy Gomez, Management Consultant

Billy Conerly arrived at 3:30 p.m.

There were 17 board members present when the roll was called constituting a quorum.

2. *Introductions, Mission Review, Agenda Review, and Retreat Logistics*

Paige Hargrove, LERN Executive Director, introduced new Board members, Chris Guilbeaux, Deputy Director of Preparedness, Response & Interoperability, Governor's Office of Homeland Security and Emergency Preparedness, representing Louisiana Governor's Office of Homeland Security and Emergency Preparedness; and John T. Owings, MD, FACS, Professor of Surgery, Trauma Medical Director, Louisiana State University Health Sciences Center - Shreveport, representing Louisiana State University. Ms. Hargrove thanked John Dailey for his service to the Board. No formal action was taken by the Board.

3. *STEMI Update*

Murtaza Ali, MD, LERN STEMI Medical Director, updated the Board on progress of the state STEMI system initiative. See report attached hereto as Attachment 3. No formal action was taken by the Board.

4. *Stroke Update*

Sheryl Martin-Schild, MD, LERN Stroke Medical Director, presented an overview of progress and plans for outreach regarding Stroke care in Louisiana. See copy of report attached as Attachment 4. No formal action was taken by the Board.

5. *Louisiana Hospital Association-Future Healthcare and Hospitals in Louisiana*

Paul Salles, President and CEO of Louisiana Hospital Association, addressed the Board and answered questions regarding data collection from the hospitals. No formal action was taken by the Board.

6. *LERN Data*

Greg Frost, LERN attorney, presented a powerpoint presentation regarding the protection and use of data collected by LERN. See report attached as Attachment 6. No formal action was taken by the Board.

7. *Trauma Registry - 2013 Report*

Chris Hector, LERN Administrative Director, presented a draft of the 2013 Trauma Registry report. See draft attached as Attachment 7. No formal action was taken by the Board.

8. *Adjournment*

Upon a motion of Kristin Whitty, and seconded by Tracy Wold, and approved by unanimous vote, the meeting adjourned at 5:50 p.m. to be reconvened Saturday, August 23, 2014, at 8:00 a.m.

**Continuation of Meeting of Louisiana Emergency Response Network Board**

Saturday, August 23, 2014 at 8:00 a.m.

held at:

Hyatt Hotel  
800 Iberville  
New Orleans, LA

9. *Call To Order*

Dr. John Hunt reconvened the meeting at 8:07 a.m.

a. *Roll Call*

Deborah Spann, Tri-Regional Coordinator, called the roll.

**Members Present:**

John Hunt, MD, Chair  
Coletta Cooper Barrett  
Patrick Breaux, MD  
Billy Conerly  
Joel Eldridge, DO  
William Freeman, MD  
Kenneth J. Gaines, MD  
Chris Gilbeaux

Jimmy Guidry, MD  
Michael Hulefeld  
Tomas Jacome, MD  
Danita LeBlanc  
Norman E. McSwain, Jr., MD  
John Owings, MD  
Peter Sullivan  
Honorable Mack A. "Bodi" White, Jr., State Senator  
Kristin K. Whitty, PhD, APRN  
Tracy Wold  
Michele Zembo, MD

**Members Absent:**

Honorable Regina Ashford Barrow, State Representative  
Honorable Sherri Smith Cheek-Buffington, State Senator  
Craig C. Greene, MD  
Katherine Hebert  
Honorable Karen Gaudet St. Germain, State Representative  
Carl "Jack" Varnado, Jr.  
Chris Wroten, OD

There were 19 Board members present when the roll was called, constituting a quorum.

10. *Board Meeting/Board Business*  
a. *Approve May Minutes*

A motion was made by Dr. Breaux and seconded by Dr. McSwain to approve the minutes of the Board meeting of May 15, 2014, attached hereto as Attachment 10a. The motion was approved after a unanimous vote in the affirmative.

b. *Ratification/Resignation of Commission Members*

A motion was made by Dr. Owings and seconded by Dr. McSwain to approve the following nominations and/or resignations to the regional commissions:

- Mark Gaudet, RN - Region 2, resignation of EMR/LANREMT;
- Chad Olinde - Region 2, nominee for Rural Hospital Coalition;
- Dominique A. Bonvillian - Region 3, resignation of NENA;

- John B. Simar - Region 4, nominee of Rural Hospital Coalition;
- Dawn McKeown - Region 7, nominee of ENA; and
- James T. Esswein - Region 8, resignation of Hospital  $\geq$  100 Beds.

The motion was approved after a unanimous vote in the affirmative.

*c. Budget*

Peter Sullivan, Board Treasurer, presented FY14 Fiscal Overview to the Board, attached here as Attachment 10c. No formal action was taken by the Board.

*d. New Website*

Paige Hargrove, Executive Director, discussed improvements and changes to LERN's website. No formal action was taken by the Board.

*11. Trauma Update and Discussion of CDC Field Triage Guideline*

Dr. Robert Coscia, LERN Medical Director, updated the Board regarding trauma system development, and presented the map attachment as Attachment 11-1 of current and possible trauma center locations. Discussion was held regarding state performance improvement initiatives. No formal action was taken by the Board.

Paige Hargrove, Executive Director, presented the CDC 2011 Guidelines For Field Triage of Injured Patients, attached hereto as Attachment 11-2, which were compared with current LERN Destination Protocol. A draft of a new proposed LERN Destination Protocol: Trauma, attached as Attachment 11-3, was presented for discussion and review.

A motion was made by Dr. McSwain and seconded by Dr. Owings to adopt the proposed draft with the following changes:

1. Remove large red letters from right side of page;
2. From the box labeled "Assess, Anatomy of Injury", remove the 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> bulleted entries, and insert those in the box labeled "Assess Patient or System Considerations" after the 5<sup>th</sup> bulleted entry.
3. In the last bulleted entry in the box labeled "Assess mechanism of injury and evidence of high energy impact", after the words "motor cycle", insert "/ATV".
4. In the box labeled "Assess special patient or system considerations," in the

fourth bulleted entry: (a) change “Bums” to “Burns”, and delete “without other trauma mechanisms: triage to burn facility.”

The motion was approved after a unanimous vote in the affirmative.

Paige Hargrove, Executive Director, presented “LERN Proposed Guideline for Routing Patients,” attached as Attachment 11-4. A motion was made by Peter Sullivan and seconded by Dr. Breaux to adopt as a policy/procedure of LERN with the following addition: In order to maintain consideration as the higher level of care resource hospital, the hospital must apply to ACS for trauma center verification within 12 months of LERN approval for consideration at that level. The motion was approved after a unanimous vote in the affirmative.

The board also requested that the Executive Director develop a policy/procedure for implementation of this new process.

*12. Protocols, La. R.S. 9:2798.5*

A motion was made by Dr. Breaux and seconded by Mr. Sullivan to codify in rules and regulations all La. R.S. 9:2798.5 protocols previously adopted and promulgated. The motion was approved after a unanimous vote in the affirmative.

*13. Status Update on Strategic Priorities*

The Board was given an overview by Paige Hargrove, Executive Director, on LERN goals and activities. See report attached as Attachment 13. No formal action was taken by the Board.

*14. LERN Strategy: Goals and Priorities*

Christel Slaughter presented and discussed “Critical Elements of An Integrated Trauma System”, attached as Attachment 14. A listing was compiled of Board member suggested initiatives. No formal action was taken by the Board.

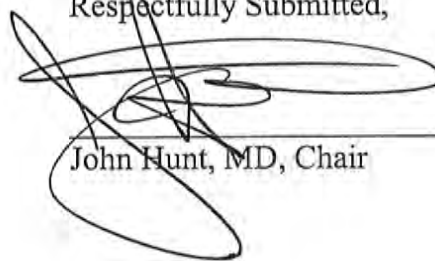
*15. Public Comments*

None.

16. *Adjournment*

A motion was made by Dr. Guidry and seconded by Senator White to adjourn the meeting at 11:01 a.m. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,



John Hunt, MD, Chair